



Examinations and Religious Observance 2018/19

The University will make every effort, in its timetabling of examinations, to avoid holding examinations on religious days or festivals which occur during examination periods for those students whose commitment to the observance of their faith would otherwise cause them to miss the examination. If this affects you, you must fill in the Examination and Religious Observance form by the dates given below:

University Examination Period:	Completed form to be returned no later than:
7th – 12th January 2019	26th October 2018
7th May – 31 st May 2019	1st February 2019
12th – 17th August 2019	28th June 2019

Every effort will be made to accommodate students' legitimate religious requirements, but the University reserves the right to hold examinations on any days and times during the above periods if alternatives cannot be found. If students do not let us know of their requirements by the dates given above, or if the timetable cannot be adjusted to meet their needs, then they should discuss the matter with their College.

We are only able to accommodate the needs of those students whose requirements for particular religious observance is strict. We will not take notice of students expressing casual preferences or putting forward social or domestic reasons. Only students who have strict religious requirements should complete the form. As the major Christian festivals occur during vacations they will be avoided automatically: students do not need to make a special request for us to avoid timetabling examinations at these times.

The University cannot accept responsibility for students being timetabled for examinations at times when their religious requirements make it impossible for them to be present, if they fail to submit a completed form to the Info Point by the dates given above, or if a reasonable alternative cannot be found. This information about your faith is not given to anyone else, or used for any other purpose.

Sarah Paddock
Senior Registry Assistant

Surname: _____ Mr/Miss/Ms/Mrs: _____
Other Names: _____ Student ID Number: _____
(on Student Card)
Term-time address: _____
_____ Postcode _____

Examination Period(s) to which request relates: January 2019
(tick one or more of the boxes) May 2019
 August 2019

Degree Programme and Year: _____ College: _____

I wish the following dates/times to be avoided: _____

Signed (student): _____ Date: _____

Faith (please specify): _____

When completed, this form must be sent to cc-exams@exeter.ac.uk or posted to the Examinations Office, Info Point, Peter Lanyon Building, Penryn Campus, TR10 9FE no later than the date given above appropriate to the examination period in question.

Please ensure that you re-submit a form EACH ACADEMIC YEAR